



# JEFFERSON PARISH

## Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda J. Campos**  
Director

June 13, 2016

### **ADDENDUM # 2**

**Bid No.: 50-00116213**

**Bid Opening Date: June 16, 2016 / 2:00 PM**  
**Postponing Bid Opening To: June 28, 2016 / 2:00 PM**

**For: Removal and Install of Ceiling Tiles for the Jefferson Parish East Bank Animal Shelter**

- **BID OPENING DATE HAS BEEN POSTPONED TO: June 28, 2016 / 2:00 PM**
- **Changes / Clarification of Specifications**

#### **CHANGE SCOPE OF WORK:**

*(Removed the word "old" and replaced with the word "all")*

Furnishing of labor, materials, and equipment necessary to remove **ALL** ceiling tiles, grid and associated items and install new ceiling tiles and grid at the East Bank Animal Shelter, Phase II.

#### **LICENSE REQUIREMENTS:**

The successful bidder shall be responsible for the removal and re-installation of all electrical, mechanical, fire alarm, and fire sprinkler components that will impede the work listed in the specifications and ensure all subcontractors have the following:

A Louisiana State Fire Marshal License in: Fire Alarm, Fire Sprinkler, and Security will be required for all fire alarm and fire sprinkler work.

A Louisiana State electrical license shall be required for all electrical work.

A Louisiana State mechanical license shall be required for all mechanical work.

#### **Extended Work Hours:**

Work may be performed after 6:00 PM or on Sunday.

#### **Alternate Contact:**

Linda Girard – (504) 708-7180



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**Question:**

Will a permit be needed to just replace Ceiling Tiles?

**Answer:**

Please refer to section 9.0 of Specifications and Instruction 3 on page 3 of the bid form.  
Any further questions regarding permits please feel free to contact the Department of Inspection & Code Enforcement at (504) 736-6957

**Question:**

Who will be responsible for the removal (in existing ceiling tiles) and Re-Installation (in new ceiling tiles) of the following:

- Fire Alarm Devices
- Security Cameras

**Answer:**

The successful contractor and/or their subcontractor will be responsible.  
Please refer to the section above (on addendum #2) labeled **License Requirements**.

**Question:**

Should any painting of the walls be included?

**Answer:**

No

**Question:**

Will the GC be responsible for moving light fixtures for the replacement of ceiling grid that needs to be replaced?

**Answer:**

The successful contractor and/or their subcontractor will be responsible.  
Please refer to the section above (on addendum #2) labeled **License Requirements**.

**Question:**

Can we address how to keep office fully functioning while working overhead especially in large room. We are going to use scaffolding in large room to accomplish scope but my concern is safety of personnel.

**Answer:**

With the allowance of additional working hours, this should not be a problem.

**Question:**

Concerning the square footage (11,500 sq ft) the rooms to be changed are as follows:

- Entry
- Open area with angled ceiling, two closets, On office are opened
- Two offices with narrow hallway
- Director Robin Beaulieu's office
- The large cat room with 2 x 4 ceiling tiles



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**Answer:**

The bidder is responsible for taking their own measurements.

The above list of rooms are correct. Below is a more detailed list of rooms to be changed:

- Entry
- Open area with angled ceiling (Main office area), two closets, one office opened including Administrative Assistant Office and closet
- Two offices with narrow hallway – Veterinarian and Shelter Manager Offices
- Director Robin Beaulieu's Office
- The large cat room with 2 x 4 ceiling tiles

**Question:**

Who is the fire alarm vendor for this building?

**Answer:**

We do not currently have a fire alarm vendor.

Sincerely,

*Melissa Ovalle*

Melissa Ovalle, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**